

Decision of the president of the National Authority for Management and Regulation in Communications no. 541/2013 on the conditions and procedure for the designation of the universal service providers in the postal sector

(unofficially consolidated text including the provisions in force as of 20 April 2014)

CHAPTER I – General provisions

Art. 1 – (1) This decision regulates the conditions and the procedure concerning the designation of the postal service providers as universal service providers, as defined under Article 2 point 24 of the Government Emergency Ordinance no. 13/2013 on postal services, approved with amendments and completions by Law no. 187/2013, as well as the means for financing the net cost determined by the provision of the services within the scope of universal service.

(2) Within the text of this Decision, the relevant definitions under Article 2 of the Government Emergency Ordinance no. 13/2013 on postal services, approved with amendments and completions by Law no. 187/2013, as well as under point 1.1. of Annex no. 1 to the Decision of the president of the Regulatory Authority for Communications and Information Technology no. 2858/2007 on the general authorisation regime for the provision of postal services, with the subsequent amendments and completions, shall apply.

Art. 2. – Only a postal service provider authorised to provide the services within the scope of universal service for which it is to be designated, pursuant to the general authorisation regime, and able to ensure the fulfilment of the conditions under the Government Emergency Ordinance no. 13/2013, approved with amendments and completions by Law no. 187/2013, for the provision of postal services within the scope of universal service, can be designated as a universal service provider.

Art. 3. – (1) The National Authority for Management and Regulation in Communications, hereinafter *ANCOM*, shall designate the universal service provider in the postal field upon request or *ex officio* for the provision of one or several services within the scope of universal service, as defined in the Government Emergency Ordinance no. 13/2013, approved with amendments and completions by Law no. 187/2013, and in the ANCOM secondary legislation, throughout the entire national territory or a part thereof so as to ensure that the entire territory is covered.

(2) The universal service providers shall be designated for a period sufficient to ensure the economic viability to the provided services, but this period shall not exceed 10 years.

(3) In well justified cases, ANCOM may decide to extend with maximum 1 year the period for which the universal service provider was designated, without however exceeding the maximum 10-year period referred to in paragraph (2).

(4) ANCOM shall designate two or several universal service providers competing on the same markets of the postal sector so as to not create a competitive disadvantage to neither of the providers, in compliance with the principle of keeping a balance, in terms of profitability of postal services provision, between the area where each of these providers are to offer the services they were designated for and the area or areas set for the other competing universal service providers and by taking into account the competitive advantages each of the universal service providers enjoy.

(5) In enforcing the provisions of this decision, ANCOM shall pursue the objectives specified in Article 48 paragraph (2) of the Government Emergency Ordinance no. 13/2013, approved with amendments and completions by Law no. 187/2013, and shall act in view of limiting the possible negative effects determined by the provision of the services within the scope of universal service on competition and on the protection of the users' interests.

CHAPTER II – Designation upon request

Art. 4. – (1) Any provider of postal services included in the scope of universal service, intending to be designated as a universal service provider, shall submit to the ANCOM headquarters a request regarding this intention respecting the format under the Annex hereto.

(2) The term in which the postal service providers may submit the request referred to in paragraph (1) is 30 days from the date on which ANCOM publishes a notice, on its webpage, on the intention to designate one or several providers of postal services within the scope of universal service as universal service providers.

(3) The notice referred to in paragraph (2) shall include, at least, the services included in the scope of universal service for which the designation is intended and the designation period. Where ANCOM intends to designate several universal service providers for different geographic areas, the notice under paragraph (2) shall also include the defined areas.

(4) The request shall be submitted together with the other required documents only in one of the following ways:

- a) by submission, personally or by a representative of the requester, upon signature;
- b) by mail;

c) in electronic format, having included, attached or logically associated an extended electronic signature based upon a qualified certificate that has not been invalidated or revoked at the respective moment, generated using a secured device for creating electronic signature.

(5) The submission date shall be considered the date of registration in the general registry of incoming-outgoing correspondence of ANCOM, the date of confirming the reception of the documents at the ANCOM headquarters via mail with confirmation of receipt or the date of confirming the reception of the electronic documents.

Art. 5. – (1) The request for the designation as a universal service provider shall comprise the following information:

a) the requester's identification data;

b) the services included in the scope of universal service for which the designation is requested;

c) the geographical area for which the designation is requested, should ANCOM intend to designate several universal service providers for different geographical areas.

(2) The following information and documents, which are an integrant part of the request for the designation as a universal service provider, shall be attached to the designation request:

a) certificate issued by the Trade Register acknowledging the non-existence of the procedure of voluntary or judicial dissolution or dissolution following the application of the insolvency procedures;

b) copies of the annual financial statements for the last 3 years or for the entire period elapsed from establishment, if shorter than 3 years, submitted to the competent bodies, according to the legislation in force;

c) a description of the technological and material means, as well as of the human resources by which the requester guarantees, for the provision of the postal services within the scope of universal service for which it requests designation, that it shall comply with the obligations specified in Articles 10 to 13 the Government Emergency Ordinance no. 13/2013, approved with amendments and completions by Law no. 187/2013;

d) a description of the quality requirements which the requester guarantees to observe and of the measures required for meeting these requirements;

e) a financial proposal where the requester should present in depth the estimated maximum annual value of the net cost registered with the provision of the postal services included in the scope of universal service for which it requests the designation, for the entire designation period;

f) a list with the location of all the access and contact points of the postal network operated by the requester or by other postal service providers with whom the requester has concluded agreements

therefor, which the requester guarantees to use in view of providing the postal services within the scope of universal service for which it requests the designation.

(3) The information under paragraph (2) letter d) shall comprise, at least, the rules for the distribution of the postal items covered by the postal services within the scope of universal service for which the designation is requested, the quality objectives set for the distribution rules, the annual number of grounded complaints concerning the provision of services (the volume of the postal items denounced as non-delivered, ruined or delivered deteriorated, subject to the provision of the postal services within the scope of universal service for which the designation is requested in proportion to the total volume of items subject to the provision of postal services within the scope of universal service), the amount of the compensations granted following these complaints, as well as the annual number of grounded complaints regarding the attitude of the provider's staff towards the users of the postal services within the scope of universal service for which the designation is requested.

Art. 6. – (1) Within 15 days from the publication of the notice referred to in Article 4 paragraph (2), the president of ANCOM shall set up, by decision, a commission that is to evaluate the requests for the designation as a universal service provider.

(2) The evaluation commission under paragraph (1) shall be composed of specialists in the economic, technical and legal fields and its duties shall cover:

a) the verification of the compliance with the requirements of form of the requests for the designation as a universal service provider, specified in Article 5;

b) the verification of the compliance with the requirements of eligibility and capacity of the requester to observe the obligations concerning the provision of services within the scope of universal service, laid down in the Government Emergency Ordinance no. 13/2013, approved with amendments and completions by Law no. 187/2013, as well as of the requester's financial proposal;

c) the drawing up of the draft decision designating the universal service provider.

(3) The evaluation commission may solicit from the requesters any documents, information or clarifications, necessary for assessing the requests, indicating the timeframe for their submission.

Art. 7. – In view of establishing the winning offer, the evaluation commission shall take into consideration the following:

a) the level of coverage of the national territory or, as applicable, of the geographical area for which the designation is requested, guaranteed by the requesters, including the density of the access and contact points of the postal networks operated by them or by other providers with whom the requesters have concluded agreements therefor;

- b) the requesters' technical, economic and financial capacity;
- c) the capacity of ensuring even tariffs across the country for the services within the scope of universal service;
- d) the net cost associated to the provision of the postal services within the scope of universal service for which the designation is requested;
- e) other relevant data submitted by the requesters.

Art. 8. – The evaluation commission may reject a request for the designation as a universal service provider in the following cases:

- a) the request for the designation as a universal service provider does not meet the form requirements provided for in Article 5;
- b) the request for the designation as a universal service provider was not submitted within the timeframe specified in Article 4 paragraph (2);
- c) the documents, information or clarifications requested by the evaluation commission for assessing the requests for the designation as a universal service provider were not submitted within the timeframe specified by the evaluation commission pursuant to Article 6 paragraph (3);
- d) the requester does not fulfil the eligibility requirements or does not make proof of the capacity to observe the obligations concerning the provision of the services included in the scope of universal service, laid down in the Government Emergency Ordinance no. 13/2013, approved with amendments and completions by Law no. 187/2013.

Art. 9. – (1) The requests for the designation as a universal service provider shall be settled within 90 days from the publication of the notice referred to in Article 4 paragraph (2).

(2) Where, pursuant to Article 6 paragraph (3), a requester is requested additional documents, information and clarifications, the timeframe under paragraph (1) shall be suspended until receiving them or until the submission timeframe set by the evaluation commission expires.

(3) ANCOM shall simultaneously communicate to all the requesters the result of the designation procedure.

(4) The requesters whose requests were rejected shall be informed on the reasons behind their rejection or on the reasons standing behind the designation of the winning offer.

Art.10. – (1) The interested persons may challenge the result of the designation procedure within two working days from receiving the communication under Article 9 paragraph (3). The complaint

shall be addressed in writing and submitted to the ANCOM headquarters by a representative of the requester, upon signature, or transmitted by mail with confirmation of receipt.

(2) Within 10 working days from the submission of complaints, a commission designated by decision of the ANCOM president, in compliance with the conditions under Article 6, consisting of other persons than those who have formed the initial commission, shall settle the complaints and conclude a statement-of-facts, approved by the ANCOM president. The result shall be communicated in writing to the complainers.

(3) Based upon the results of the designation procedure, the evaluation commission or the commission for the settlement of complaints shall elaborate the draft decision designating the universal service provider, to be afterwards submitted to the approval of the ANCOM president.

CAPITOLUL III – Designation ex officio

Art. 11. – ANCOM may designate ex officio the universal service providers in the following cases:

a) if no provider of postal services within the scope of universal service submitted a request for the designation as a universal service provider in the timeframe specified in Article 4 paragraph (2);

b) if none of the providers of postal services within the scope of universal service who submitted a request for the designation as a universal service provider in the timeframe specified in Article 4 paragraph (2) was designated as a universal service provider after undergoing the procedure referred to in Chapter II;

c) if, after undergoing the procedure referred to in Chapter II, universal service providers were not designated for all the postal services within the scope of universal service for which ANCOM intended to designate universal service providers or for the entire national territory.

Art. 12. – (1) The designation ex officio shall be performed by decision of the ANCOM president, based upon the proposals of the evaluation commission specified in Article 6, in compliance with the consultation procedure provided for in Article 49 of the Government Emergency Ordinance no. 13/2013, approved with amendments and completions by Law no. 187/2013.

(2) The evaluation commission shall propose the designation of a universal service provider based upon one or several of the criteria mentioned in Article 7, except for the criterion under Article 7 letter d), as well as, if applicable, based upon other relevant criteria, with the observance of the principles of efficiency, objectivity, transparency and non-discrimination.

(3) The proposals of the evaluation commission shall refer to the name of the provider of postal services within the scope of universal service proposed to be designated as a universal service provider,

the services within the scope of universal service for which the designation is proposed, the geographical areas for which the designation is proposed, the reasons behind the need for designation ex officio, as well as the other data to be included in the designation decision.

CHAPTER IV – The decision designating the universal service provider

Art. 13. – (1) The decision designating the universal service provider confers the postal service provider specific rights and obligations, in addition to those specified in the general authorisation.

(2) The decision designating the universal service provider shall include at least the following:

- a) the services for which it was designated as a universal service provider;
- b) the designation period;
- c) the geographical area for which it was designated as a universal service provider;
- d) the right to act in international relations as a universal service provider and to conclude operational agreements in such capacity;
- e) the right to use the specific international forms, provided for in the international agreements in which Romania is a party;
- f) the right to benefit from the sums or the advantages of any other kind to which it is entitled pursuant to the mechanism of compensation of the costs generated by the provision of postal services within the scope of universal service, under the conditions of Chapter V;
- g) the right to apply special tariffs for all the users and integrators under transparent and non-discriminatory conditions, in terms of both the tariffs themselves and the conditions associated to them;
- h) the obligation to ensure at least one clearance from each access point and at least one delivery to the home of every natural person and headquarters of every legal person, in every working day, but no less than 5 days a week, in every locality where it provides the services within the scope of universal service it has the obligation to provide, except for the cases or geographical conditions deemed exceptional by ANCOM or for the cases where ANCOM establishes that the delivery should be done to certain corresponding installations, under determined conditions, including at the proposal of the universal service provider;
- i) the obligation to respect the specific conditions for the delivery of the postal items subject to a service within the scope of universal service, set by ANCOM;
- j) the obligation to respect the essential requirements, including the rules on the security of the public postal network it operates;
- k) the obligation to offer identical services to the users in comparable conditions;

l) the obligation to offer services available to all users, without discrimination, particularly on political, religious or ideological grounds;

m) the obligation to offer services uninterruptedly, with the exception of the cases of force majeure;

n) the obligation to ensure a continuous evolution of the services in line with the technical, economic and social requirements, as well as to pursue adapting the services to the users' requirements;

o) the obligation to ensure access of the disabled persons to the services within the scope of universal service which it has the obligation to provide under equivalent conditions to those ensured to the other users, while observing the rules adopted by ANCOM;

p) the obligation to regularly make available to the users, integrators and postal service providers detailed and up-to-date information on the characteristics of the services within the scope of universal service which it provides, especially information regarding the general conditions of access to these services, as well as the tariffs and minimum quality requirements for these services;

q) the obligation to ensure access of the users, integrators and postal service providers to the public postal network it operates under conditions of transparency, objectivity and non-discrimination;

r) the obligation to ensure access of other postal service providers to the postal services within the scope of universal service it has the obligation to provide and to the elements of infrastructure of the public postal network it operates, to the extent necessary for the provision of its own postal services, under transparent, proportionate and non-discriminatory conditions;

s) the obligation to charge affordable, transparent, non-discriminatory and cost-oriented tariffs for the services within the scope of universal service for which it was designated as a universal service provider, irrespective of the geographical location, except for the domestic and cross-border programmes that are provided free of charge, as well as for other categories of postal items whose free provision is settled in the international agreements in which Romania is a party or is established in a Government decision;

ş) the obligation to submit for the ANCOM approval the tariffs charged for the postal services within the scope of universal service for which it was designated as a universal service provider, as well as to publish them under the conditions established by ANCOM in the designation decision;

t) the obligation to charge uniform tariffs for the services within the scope of universal service it has the obligation to provide, throughout the national territory or in the geographical area for which it was designated as a universal service provider;

ţ) the obligation to submit for the ANCOM approval the criteria and conditions based on which it applies the special tariffs mentioned at letter g), as well as any amendments or completions thereto;

u) the obligation to comply with the principles laid down in Article 19 of the Government Emergency Ordinance no. 13/2013, approved with amendments and completions by Law no. 187/2013, when concluding the agreements on the terminal dues for the intercommunity postal items sent from a Member State of the European Union to an address in Romania;

v) the obligation to keep separate accounts according to the conditions set by ANCOM;

w) the obligation to set and submit for the ANCOM approval the rules applicable to the postal services within the scope of universal service it has the obligation to provide, within the term set in the designation decision and in compliance with the potential minimum mandatory rules set by ANCOM;

x) the obligation to respect the minimum quality requirements imposed on the universal service provider, as well as the obligation referring to the drawing up and publication of the annual reports on the compliance with these requirements, under the conditions set by ANCOM in the designation decision and in the decision on the conditions and procedure for assessing the observance of the requirements in question;

y) the obligation to publish information on the statistics of the complaints addressed to the universal service provider, as well as the way in which these were settled;

z) the obligation to submit for the ANCOM approval the framework-contract creating the relations between the universal service provider and the users;

aa) other relevant rights and obligations as regards the provision of the postal services within the scope of universal service for which it was designated as a universal service provider.

CHAPTER V – The mechanism for funding the universal service obligations

Art. 14. – (1) Where, on the basis of the universal service provider's calculation of the net cost of the provision of services within the scope of universal service, ANCOM finds that the provision of these services represents an unfair burden on the universal service provider, the regulatory authority shall, upon a request from the universal service provider, decide to compensate the net cost determined by the provision of the services for which it was designated.

(2) The net cost of the universal service obligations shall be calculated as the difference between the net cost borne by the universal service provider as a result of the universal service obligations and the net cost of the same postal service provider, in the case when it would have operated without the universal service obligations.

(3) In calculating the net cost, all relevant elements shall be taken into consideration, including the intangible benefits and the commercial advantages which the postal service provider accrues as a

result of its designation as a universal service provider, the existence of a reasonable profit margin and the incentivization of cost efficiency.

(4) The net cost calculation shall be based upon the following:

a) elements of the services within the scope of universal service which can only be provided at a loss or under conditions falling outside normal commercial standards;

b) specific end-users or groups of end-users who, taking into account the cost of providing a certain category of service, the revenue generated and the tariffs charged by the universal service provider, can only be served at a loss or under cost conditions falling outside normal commercial standards.

(5) The universal service provider shall calculate the net cost of the provision of services within the scope of universal service according to a methodology established by the decision of the ANCOM president designating the universal service provider.

(6) The request referred to in paragraph (1) shall be transmitted on an annual basis, until 1 July of the financial year following the one for which the compensation is requested, alongside the statement on the costs, revenues and capital engaged in relation to the provision of services within the scope of universal service, under the conditions set out by ANCOM.

(7) ANCOM shall decide on the compensation of the net cost and, where appropriate, on the sum to be compensated to each universal service provider, by taking into consideration, when necessary, the provisions of paragraph (8), as well as on the means of compensation of the net cost, including as regards the amount of the contributions and/or the amount of the fee necessary for the net cost compensation, within 135 days from receiving a request under the terms of the present Article.

(7¹) Where the universal service provider does not transmit all the documents and information pursuant to paragraph (6), ANCOM shall inform the universal service provider thereon, while the term under paragraph (7) is suspended from the date of communicating the request for the submission of completions addressed to the universal service provider until ANCOM receives these completions.

(7²) The universal service provider has the obligation to answer to the request referred to in paragraph (7¹) within maximum 5 days from its communication date.

(8) Where the universal service provider was designated upon request, the annual net cost to be compensated may not exceed the corresponding value presented in the financial proposal which accompanied the application for the designation as a universal service provider.

Art. 15. – (1) The net cost of the provision of services within the scope of universal service may be compensated from:

a) financial resources gathered from the contributions of the postal service providers authorised according to the procedure of general authorisation for the provision of services within the scope of universal service or of services which may be deemed substitutable to these services;

b) financial resources from the contributions of the postal service users, by means of a tax applied to the postal services these are using;

c) the financial resources provided for in letters a) and b).

(2) The universal service fund may be set up by implementing one of the alternatives referred to in paragraph (1), being administered by ANCOM and distinctly highlighted in the Authority's income and expenditure budget.

(3) ANCOM shall decide the modality in which the provisions of paragraph (2) shall be enforced by the decision of the ANCOM president referred to in Article 14 paragraph (7), taking account of the amount necessary to finance the universal service.

(4) Where two or several universal service providers shall be designated, the total amount necessary for financing the universal service shall be established on an annual basis by summing up the amounts to be compensated for all the universal service providers, calculated according to the provisions of the present decision.

(5) Where, under the conditions of establishing a reasonable amount of contributions that would not prejudice the providers' economic viability, ANCOM foresees that the amounts which could be collected by one of the methods specified in paragraph (1) are insufficient, it shall request the Ministry of Public Finances to compensate from public funds the difference between the determined net cost and these sums, according to the provisions of Government Emergency Ordinance no. 13/2013, approved with amendments and completions by Law no. 187/2013.

Art. 16. – (1) In view of financing the universal service via the mechanism provided in Article 15 paragraph (1) letter a), ANCOM shall require from the postal service providers, authorised according to the procedure of general authorisation for the provision of services within the scope of universal service or of services which may be deemed substitutable to these services, with a turnover exceeding or equal to the equivalent in lei of 100,000 euros, registered in the year for which the net cost is compensated, a contribution proportionate to the revenues obtained from the provision of services within the scope of universal service or from services which may be deemed substitutable to these services registered in the year for which the contribution is owed.

(2) The substitutability of other postal services with the services within the scope of universal service shall be analysed taking account in particular of the tariffs of these services, as well as of the level of satisfying the users' needs.

(3) The persons who have the obligation to pay the contribution under paragraph (1) are those having the capacity as a postal service provider in the year for which the contribution is owed.

(4) The equivalent in lei of the turnover referred to in paragraph (1) shall be calculated at the average exchange rate registered in the period when the turnover was achieved, determined on the basis of the monthly average exchange rate communicated by the National Bank of Romania.

(5) In view of determining the individual contributions, ANCOM shall use the information from the *"Statement on the revenues obtained from the provision of electronic communications networks or services and/or postal services"* submitted by each provider according to the provisions of the Decision of the president of the National Regulatory Authority for Communications and Information Technology no. 2892/2007 on the procedure of establishing certain financial obligations owed by the providers of electronic communications networks or services and by the providers of postal services to the National Regulatory Authority for Communications and Information Technology.

(6) In the cases where the providers under paragraph (1) do not submit the statement referred to in paragraph (5), their whole turnover registered in the year for which the contribution is owed shall be considered when determining the amount of the individual contributions.

(7) In the case of the providers whose capacity ended following a merger, the contribution shall be established on the acquiring or newly-established companies, as applicable.

(8) The amount of the contribution which the universal service provider has the obligation to pay shall be calculated as the positive difference between the value of the contribution incumbent pursuant to paragraph (1) and the value of the sum to be compensated for the same period and calculated according to the ANCOM decision referred to in Article 14 paragraph (7). If the value of the sum to be compensated is higher than or at least equal to the amount of the contribution incumbent on the universal service provider pursuant to paragraph (1), the universal service provider shall be excepted from the payment of this contribution and the value of the sum to be compensated shall be reduced with the value of the contribution owed by the universal service provider.

Art. 17. – (1) The amount of the individual contributions owed by the providers referred to in Article 15 paragraph (1) letter a) shall be set by decision of the ANCOM president within the term provided for in Article 14 paragraph (7).

(2) The contribution shall be paid within 45 days from the communication of the decision referred to in paragraph (1).

Art. 18. – In view of financing the universal service by way of the mechanism laid down in Article 15 paragraph (1) letter b), ANCOM shall, by decision of the ANCOM president, set the conditions

which the universal service providers must observe in order to enforce this tax, within the term provided for in Article 14 paragraph (7).

Art. 19. – In order to identify the revenues obtained exclusively from the tax charged pursuant to Article 18, the postal service providers shall highlight distinctly the revenues thus obtained within their statutory financial statements.

Art. 20. – ANCOM shall transfer to the universal service providers the sums collected according to the present Chapter in view of compensating the net cost of the provision of services within the scope of universal service for which they were designated, within 30 days from collecting the contributions.

CHAPTER VI – Special provisions

Art. 21. – The capacity as a universal service provider may be withdrawn by decision of the ANCOM president in the following cases:

- a) if the universal service provider seriously and repeatedly failed to observe the obligations, conditions, standards, rules, procedures and terms set in the designation decision;
- b) if the universal service provider was withdrawn or suspended the right to provide postal services within the scope of universal service under the conditions of the general authorisation.

Art. 22. – (1) The capacity as a universal service provider shall cease in the following cases:

- a) upon the dissolving of the universal service provider, except for the cases of merger or division where the provision of postal services within the scope of universal service for which it was designated is transferred to other persons;
- b) following the initiation of the insolvency procedure against the universal service provider, according to Law no.85/2006 on the insolvency procedure, with the subsequent amendments and completions;
- c) upon the expiry date of the designation period;
- d) following the withdrawal of this quality by ANCOM under the conditions provided in Article 21.

(2) As regards the merger and division procedures provided in paragraph (1) letter a), the person taking over the activity of provision of postal services within the scope of universal service for which the universal service provider was designated shall have the obligations and rights established by the decision on the designation as a universal service provider.

Art. 23. – The Annex is an integrant part of this decision.

Art. 24. – (1) This decision shall be published in the Romanian Official Journal, Part One, and shall enter into force three days after its publication.

(2) On the date this decision comes into force, the Decision of the president of the National Regulatory Authority for Communications and Information Technology no. 3442/2007 regarding the conditions and procedure for the designation of the universal service providers in the field of postal services, published in the Romanian Official Journal, Part One, no. 893 of 28 December 2007, with the subsequent amendments and completions, shall be repealed.

**PRESIDENT,
MARIUS CĂTĂLIN MARINESCU**

Bucharest, 19.08.2013

No. 541

REQUEST
for the designation as a universal service provider

A. Information required for identifying and efficiently communicating with the requester:

Name of the requester:										
<input type="text"/>										
Headquarters/Domicile of the requester:										
Street:					No.		Block		Ent.	Apt.
<input type="text"/>					<input type="text"/>		<input type="text"/>		<input type="text"/>	<input type="text"/>
Locality:										
<input type="text"/>										
County/Sector:				Telephone:			Fax:			
<input type="text"/>				<input type="text"/>			<input type="text"/>			
Electronic mail (e-mail):					Website:					
<input type="text"/>					<input type="text"/>					
The requester is entered into the Trade Register:										
County/Sector:					Unique registration code:					
<input type="text"/>					<input type="text"/>					
Representative of the requester – identification information and contact data:										
Surname:					First-name:					
<input type="text"/>					<input type="text"/>					
National identification number:										
<input type="text"/>										
Street:					No.		Block		Ent.	Apt.
<input type="text"/>					<input type="text"/>		<input type="text"/>		<input type="text"/>	<input type="text"/>
Locality:										
<input type="text"/>										
County/Sector:				Telephone:			Fax:			
<input type="text"/>				<input type="text"/>			<input type="text"/>			

E-mail:			
<input style="width: 100%; height: 20px;" type="text"/>			
Requester's mailing address:			
Street:	No.	Block	Ent. Apt.
<input style="width: 60%; height: 20px;" type="text"/>	<input style="width: 10%; height: 20px;" type="text"/>	<input style="width: 10%; height: 20px;" type="text"/>	<input style="width: 10%; height: 20px;" type="text"/>
Locality:			
<input style="width: 100%; height: 20px;" type="text"/>			
County/Sector:	Telephone:	Fax:	
<input style="width: 40%; height: 20px;" type="text"/>	<input style="width: 20%; height: 20px;" type="text"/>	<input style="width: 40%; height: 20px;" type="text"/>	
Requester's contact person:			
Surname:		First-name:	
<input style="width: 80%; height: 20px;" type="text"/>		<input style="width: 80%; height: 20px;" type="text"/>	
Telephone:	Fax:	Electronic mail (e-mail):	
<input style="width: 20%; height: 20px;" type="text"/>	<input style="width: 20%; height: 20px;" type="text"/>	<input style="width: 60%; height: 20px;" type="text"/>	

B. Description of the postal services which the requester intends to provide as a universal service provider:

- B.1. clearance, sorting, transport and delivery of domestic and cross-border postal items up to including 2 kg, dealing with:
 - B.1.1. items of correspondence;
 - B.1.2. printed matter items;
- B.2. clearance, sorting, transport and delivery of domestic and cross-border ceogrammes;
- B.3. clearance, sorting, transport and delivery of domestic and cross-border postal parcels up to including 10 kg;
- B.4. distribution of postal parcels weighing between 10 and 20 kg sent from outside Romania to an address located on its territory;
- B.5. service for registered items dealing with the domestic and cross-border postal items up to including 2 kg specified at B.1.;
- B.6. service for insured items subject to:
 - B.6.1. the domestic and cross-border postal items up to including 2 kg specified at B.1.;

B.6.2. domestic and cross-border postal parcels up to including 10 kg;

B.6.3. postal parcels between 10 and 20 kg sent from outside Romania to an address located on its territory.

C. Area or areas for which the designation is requested, if applicable.

D. The following information and documents are attached to this designation request:

a certificate issued by the Trade Register acknowledging that no procedure of voluntary or legal dissolution or dissolution following the insolvency procedures is initiated;

copies of the annual financial statements for the last 3 years or for the entire period elapsed from establishment, if smaller than 3 years, submitted to the competent bodies, according to the legislation in force;

a detailed description of the technological and material means, as well as of the human resources based upon which the requester guarantees, for the provision of the postal services within the scope of universal service for which it requests designation, that it shall comply with the obligations specified in Articles 10 to 13 the Government Emergency Ordinance no. 13/2013, approved with amendments and completions by Law no. 187/2013;

a detailed description of the quality requirements which the requester guarantees to observe and of the measures required for meeting these requirements [at least, the rules for the distribution of the postal items covered by the postal services within the scope of universal service for which the designation is requested, the quality objectives set for the distribution rules, the annual number of grounded complaints concerning the provision of services (the volume of the postal items denounced as non-delivered, ruined or delivered deteriorated, subject to the provision of the postal services within the scope of universal service for which the designation is requested in proportion to the total volume of items subject to the provision of postal services within the scope of universal service), the amount of the compensations granted following these complaints, as well as the annual number of grounded complaints regarding the attitude of the provider's staff towards the users of the postal services within the scope of universal service for which the designation is requested];

a financial proposal where the requester presents in depth the estimated maximum annual value of the net cost registered with the provision of the postal services within the scope of universal service for which it requests the designation, for the entire designation period;

a list of the position of all the access and contact points of the postal network operated by the requester or by other postal service providers with whom the requester has concluded agreements

therefor, which the requester guarantees will be used in view of providing the postal services within the scope of universal service for which it requests the designation.

E. The undersigned,, legal representative of the requester, knowing the provisions of art. 292 of the Penal Code on false statements, declare on own responsibility that all the data and information in this request and in the enclosed documents are correct and complete.

Signature of the legal representative and seal of the requester

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